

Champaign County Humane Society
Board of Directors Conflict of Interest Policy

A conflict of interest exists when a director, or a member of a director's immediate family, maintains a substantial personal or business interest which conflicts with the interests of CCHS.

Any director having an interest in a contract or other transaction presented to the directors for authorization, approval, or ratification shall give prompt, full, and frank disclosure of his or her interest to the board of directors prior to its action on such contract or transaction. The board shall determine, by secret ballot majority, whether the disclosure shows that a conflict of interest exists or can reasonably be construed to exist.

If a conflict is deemed to exist, such person shall not vote on, nor use his or her personal influence, nor participate in the discussions or deliberations with respect to such contract or transaction other than to present factual information or to respond to questions. Such person may not be counted in determining the existence of a quorum at any meeting where the contract or transaction is under discussion or is being voted upon. The minutes of the meeting shall reflect the disclosure made, the vote thereon and, where applicable, the abstention from voting and participation and whether a quorum was present.

This policy does not prohibit CCHS from entering into a contract or transaction with a director when the desired goods or services can best be obtained through such transaction. Such transaction could take place provided that documented bids show that the price, quality, and service offered is the best available from bidders and provided that the director abstain from voting on, or unduly influencing, the approval of such transaction.